

EMPLOYMENT APPLICATION

**Reflected Grace, LLC.**

2913 North Trenton St.

Ruston, Louisiana 71270

Tel: (318) 202-3767

Fax: (318) 202-3768

Date: \_\_\_\_\_ Position Applying For: \_\_\_\_\_

PERSONAL INFORMATION

Name: \_\_\_\_\_  
FIRST LAST MIDDLE MAIDEN

Address: \_\_\_\_\_  
STREET ADDRESS MAILING ADDRESS IF DIFFERENT

\_\_\_\_\_  
CITY STATE ZIP CODE

Phones: HOME: \_\_\_\_\_ CELL: \_\_\_\_\_ SOC. SEC. # \_\_\_\_\_

You will be subject to a background check and provide valid driver's license information.

Have you ever been convicted of a felony? \_\_\_\_\_ Do you have a valid Driver's License? \_\_\_\_\_

Driver's License # \_\_\_\_\_ Driver's License State: \_\_\_\_\_

Have you had any Moving Violations/Tickets/License Suspensions in the last 3 years? \_\_\_\_\_

EDUCATION

SCHOOL	NAME AND ADDRESS	COURSE OF STUDY	LAST YEAR COMPLETED	DIPLOMA OR DEGREE
ELEMENTRY				
HIGH SCHOOL				
COLLEGE				
TECHNICAL				
OTHER				

List any additional education/skills/training or attributes that you feel could help you perform the job for which you are applying for: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PHYSICAL RECORD

The following question is very important, please read and answer carefully.

Do you have any physical condition(s) which may limit your ability to perform the following tasks: driving a van, housecleaning, lifting and adult person, mowing a yard, or carrying out a written training programs for the individuals served by Reflected Grace? If yes, please describe such condition(s) and explain how you can perform the job for which you are applying in spite of it: \_\_\_\_\_

\_\_\_\_\_

EMPLOYMENT DESIRED

Position(s) applying for: \_\_\_\_\_  
Date you will be available to start work: \_\_\_\_\_ Salary Desired: \_\_\_\_\_  
Are you employed now: \_\_\_\_\_ If so, may we contact your current employer: \_\_\_\_\_  
Have you ever applied with this company before: \_\_\_\_\_ When: \_\_\_\_\_  
Who referred you: \_\_\_\_\_  
Name of relative already employed with this company: \_\_\_\_\_

FORMER EMPLOYMENT

Please list below all present and past employment, beginning with the most recent or current employer.

Name and address of company:	Supervisor name:	Phone #:
Position you held:	Employed from:	Employed to:
Reason for leaving:	Starting salary:	Ending salary:
List your duties:		

Name and address of company:	Supervisor name:	Phone #:
Position you held:	Employed from:	Employed to:
Reason for leaving:	Starting salary:	Ending salary:
List your duties:		

CHARACTER REFERENCES

Please list the names of three people NOT related to you, and whom you have known at least one year.

Name	Relationship	Phone #	Years Known

EMERGENCY INFORMATION

In case of an emergency, notify: \_\_\_\_\_  
Name Address Phone